

**Londonderry Township Board of Supervisors**  
**Meeting Minutes**  
February 7, 2011

The Londonderry Township Board of Supervisors held their Re-Organizational meeting and Regular scheduled meeting on Monday, February 7, 2011, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Anna Dale, Chairwoman  
Andy Doherty, Vice-Chairman  
William Kametz, Member  
Ronald Kopp, Member  
Steve Letavic, Township Manager  
Beth Graham, Office Manager  
Jim Foreman, Code/Zoning Officer  
Andrew Kenworthy, Engineer  
Peter Henninger, Solicitor

Absent: Daryl LeHew, Member  
Deana Corrigan, Treasurer  
Mike Johnson, Golf Course Manager

**PUBLIC HEARING** – Ordinance 2011-1 Family Farm Business

Mr. Kopp motioned to close the Public Hearing at 7:05pm, Mr. Doherty seconded. Motion approved.

**REGULAR MEETING**  
**Salute the Flag**

**Citizen's Input**

Dale Burkett, 819 Shippen Street, Royalton

**Approval of Minutes** – January 3, 2011

Mr. Doherty motioned to approve the January 3, 2011 minutes as presented, Mr. Kametz seconded the motion. Motion approved.

**Manager's Report** – Steve Letavic  
**Codes/Zoning Officer**

Mr. Letavic informed the Board that he and Andrew Kenworthy have interviewed three applicants for this position, two of which are good candidates. He will have updates to the Board on the candidates shortly

**Employee Evaluations**

Mr. Letavic has been working on the evaluations and will have them to the Board by the end of February.

**Re-Approve Motions of the Re-Org Meeting**

Mr. Henninger explained that there had been confusion as to when the New Years Day legal holiday was in relation to the January Re-Org meeting and as a housekeeping measure suggested the Board re-approve, in one motion, the appointments.

Mr. Doherty motioned to reaffirm the appointments from January, Mr. Kopp seconded. Motion approved.

### **Earned Income Tax Update**

Mr. Letavic informed the Board that he is fighting to keep interest earnings on tax dollars. He stated that Berkheimer, Tax Collection Agency, wants to keep the interest earnings to offset banking fees. The next meeting is Thursday, February 10<sup>th</sup>.

### **Generator Update**

Mr. Letavic told the Board that John Kesler had gone to the State Surplus to look for a generator but found nothing. Mr. Letavic has been able to locate a state contract and is working on that with Lester Gilbert. He will keep the Board informed of his progress.

### **Solar Array**

Mr. Letavic spoke with the company in regards to interruption of service expenses when maintenance is being done or there is a loss of power. The company has agreed to put money into an escrow account for such occasions. He will prepare a summary for the Board when details are worked out.

### **Treasurer's Report – Steve Letavic**

Mr. Letavic requested approval to pay invoices in the amount of:

General Fund	\$54,638.35
Golf Course	\$19,843.26
Escrow	\$2,279.90
Liquid Fuels	\$9,299.58

Mr. Kametz motioned to approve payment of invoices as requested, Mr. Kopp seconded. Motion approved.

### **Zoning & Codes - Jim Foreman**

#### **Escrow Account Refunds**

Mr. Foreman informed the Board that the following projects have been completed or are no longer active and has requested the remaining escrow monies be refunded:

Agile Partnership (Chapelshire)	\$199.28
Melvin Nissley	\$266.27
Leshner	\$318.50

Mr. Kopp motioned to refund the escrow money as requested, Mr. Doherty seconded. Motion approved.

### **Updated Zoning Map**

Mr. Kenworthy explained the four changes to the Zoning Map which include:

- 1) 1500 Vine Street being changed from Planning & Research to C-2.
- 2) The lot purchased by Tuckaway on Rte. 230 & Colebrook Road to be included in the TND.

- 3) 2495 E. Hbg. Pike, Portabella's, changed from R-2 Residential to C-2 Commercial.
- 4) Rte. 230 I-1 Industrial Zone lines have been changed to provide a 500 foot buffer between the Industrial and Residential zones.

### **School Heights Village – Time Extension**

Mr. Doherty motioned to accept the time extension of July 27, 2011, Mr. Kopp seconded. Motion approved.

### **Golf Course**

Mr. Johnson was not present but submitted a report stating 82 Outings booked for 2011, all leagues are confirmed, Clubhouse is being cleaned and painted, Outing packets are being mailed and handed out at local shows.

He also reported a very successful Super Bowl Party with approximately 75 people in attendance and \$1200.00 in sales.

Weather permitting, equipment and cart repairs should be completed by March 1st; Sam Risteff and Paul Schmidt are continuing to help Public Works with snow and ice removal; Sam Risteff and Paul Schmidt will be attending a turf seminar on February 15<sup>th</sup> to gain more credits for the license; Sam Risteff, Paul Schmidt, Butch Retherford and Matt Naples will be attending the Lawn and Golf service school on February 23<sup>rd</sup>.

### **EMA**

No EMA representative was present. Mr. Letavic informed the Board that the EMA is preparing for the April 12<sup>th</sup> TMI Event Drill.

### **Public Works – John Kesler**

Mr. Kesler reported that in January Public Works replaced damaged signs and marker poles; reviewed snow plowing/salting concerns; reviewed DEP underground storage tank at 2601 Sunset Dr.; Salted/Plowed; Re-stocked winter materials; serviced trucks; checked salt gear and plows.

He also reported work scheduled for February is to remove debris from fence along driving range; salt/plow roads; clean up storm debris; repair/replace street/speed limit signs; Truck 5 scheduled for new rear engine seal; Truck 3 scheduled for fuel tank replacement; create spring pot hole patching list; place temporary patching at pot holes; tree work/dirt hauling; training for spray applicators test to begin 2/9/11.

### **Solicitor – Peter Henninger**

#### **Subdivision Storm Water Ordinance Update**

Mr. Henninger reported that information will be coming soon.

#### **Floodplain Ordinance Update**

Mr. Henninger informed the members that he is waiting on FEMA mapping updates. The ordinance and mapping updates will be available for approval once Mr. Henninger receives and reviews them.

**Derry Township Sewer Easement Update**

Mr. Henninger is hopeful to have the agreement ready for the March meeting.

**Ordinance 2011-1 Family Farm Support Business**

Mr. Kopp motioned to adopt Ordinance 2011-1, Mr. Doherty seconded. Roll call vote: Andy Doherty – Yes, Anna Dale – Yes, Ron Kopp – Yes, Bill Kametz –Yes. Motion approved.

**New Business**

**Dale Burkett**, 819 Shippen Street, Royalton. Mr. Burkett has safety concerns with the development going in bordering his property. Requested the developer install a fence to keep people off his property where there is a 40' drop off.

**Bart Shellenhamer**, Fire Chief, informed the Board that the Fire Company is still paying full-price for Comcast.

Mr. Shellenhamer also stated that bingo on Friday nights at the Fire Company will cease in March and they will try doing a Bingo Blast the second Sunday of each month.

Mr. Doherty motioned to adjourn at 9:07pm, Mr. Kopp seconded. Motion approved.